

Parent Involvement Policy

In accordance with the requirements of Section 1118 (b) – (h) of the No Child Left Behind Act of 2001 (NCLB), all schools receiving Title I, Part A funds are required to develop a School Parental Involvement Policy designed and implemented in consultation with parents of the students being served.

The Chief Administrative Officer shall ensure that the Title I plan contains a written statement of guidelines which has been developed with, approved by, and distributed to parents of participating students. **The guidelines shall describe how:**

- A. the Academy expects the parents to be involved in the program, including their participation in the development of the plan;
- B. meetings will be conducted with parents including provisions for flexible scheduling and whatever assistance the public school academy may be able to provide parents in order to better ensure their attendance at meetings, and for providing information in a language that parents can understand;
- C. parents will be involved in the planning, review and improvement of the schoolwide programs;
- D. information concerning Academy performance profiles and their child's individual performance will be communicated to parents in a timely manner and in a language they can understand;
- E. the Academy will provide all parents a description and explanation of the curriculum in use in the school, the forms of assessment used to measure student progress, and the proficiency levels students are expected to meet;
- F. the Academy will provide parents' opportunities to formulate suggestions, interact and share experiences with other parents, and participate appropriately in decision-making about the Title I program. and in suggesting revisions in the schoolwide plan;
- G. if the schoolwide program plan is not satisfactory to the parents of participating children, ensure that parent comments on the plan will be accepted and reviewed before the plan is adopted by the Academy;
- H. parents will be assisted in providing help to their children in achieving the objectives of the school program by such means as the use of the Parent-School Compact, monitoring of attendance, and making appropriate decisions relating to the education of their children and positive use of extracurricular time;

- I. the Academy will receive coordination, technical assistance, and other support necessary to assist the Academy in developing effective parental participation activities to improve academic achievement;
- J. an annual evaluation of the parental involvement plan will be conducted with parents, identifying any barriers to greater parental involvement (such as limited English proficiency, parents with disabilities, parents of migratory children, etc.) and devising strategies to improve parental involvement in a language that parents can understand;
- K. the parental involvement plan will be coordinated with community programs to increase parental involvement;
- L. other activities will be conducted to support parental involvement activities as appropriate to the plan, per parent request, and State or Federal requirements;

The Chief Administrative Officer shall also assure that the Academy, with parental participation, develops a parental involvement plan which:

- A. convenes an annual meeting at a convenient time, to which parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation in Title I and to explain the requirements of Title I, and the right of the parents to be involved the school's participation in Title I.
- B. devises a flexible meeting schedule and provides assistance to encourage parental involvement, such as child care, transportation, home visits, interpreter services as needed, or similar aid;
- C. involves parents in an organized, ongoing and timely way in the development, review and improvement of the Title I program including parent involvement activities, improvement of the school parental involvement policy, and the joint development of the school wide program plan;
- D. provides participating students' parents with:
 - a. timely responses to parental questions, concerns, and recommendations about Title I programs;
 - b. a review and explanation of the curriculum in use at the Academy, the means of assessment, and the proficiency levels students are expected to achieve and maintain;
 - c. opportunities and meetings to formulate suggestions, interact and share experiences with other parents, make suggestions and receive responses regarding their student's education, and participate appropriately in the decision-making about the Title I program and revisions in the schoolwide plan as requested by parents;

- E. provides an opportunity for parent input to determine level of parent satisfaction and submit parent comments on the schoolwide plan;
- F. develops jointly with parents, a Parent-School Compact which outlines the shared responsibilities of the Academy staff, the parents, and the students for high student academic achievement including:
 - a. how the Academy will provide a high-quality curriculum and instruction in a supportive and effective learning environment that enables students to meet the State's student academic achievement standards;
 - b. ways parents can support their children's learning, such as monitoring attendance, homework completion, and television watching; volunteering in their child's classroom; participating, as appropriate, in decisions relating to the education of their children.
 - c. a schedule of when the Academy will hold three-annual parent-teacher conferences, at which time the Parent-School Compact and the student's Personalized Student Achievement Plan will be discussed as it relates to the individual child's achievement;
 - d. how the Academy will provide parents with frequent reports on their children's progress;
 - e. how the Academy will provide reasonable parent access to staff, and opportunities to observe and participate in classroom activities;
- G. describes how the Academy will provide assistance to parents of children in understanding topics such as the state's academic content standards, the state's student achievement standards, the state and local academic assessments including alternate assessments, the requirements of Title I Part A, how to monitor their child's progress, and how to work with educators;
- H. describes how the Academy will provide materials and training to help parents work with their children to improve student achievement, such as literacy training; use technology to foster parental involvement; support preschool parental involvement in the education of young children;
- I. describes how the Academy will educate and guide all staff in the value and the utility of parents' contributions; educators should also receive guidance in effective, easy to implement, parent communication techniques, and ways to build relationships and build ties between parents and the school;

- J. describes how the Academy parental involvement plan will be coordinated with community programs, such as HeadStart, Great Start Readiness Programs, Girl Scouts, Boy Scouts, the Academy Parent Teacher Organization

- K. provides full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children including providing information and school reports in a format and to the extent practicable, in a language such parents understand in carrying out parental involvement policy in the school.